



POWER IN MOTION
DANCE • GYMNASTICS • CHEER

EMPLOYMENT APPLICATION

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap, or veteran status.



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We pride ourselves at being the highest in standards, and as such, it is vital that you follow the application procedures and supply us with the requested information accurately and completely. Your character and employment endorsement will be judged by your attention to details in this application process.

Employment Application Process and Procedures:

(1) Application. Fill out this application in its entirety and turn it in to our office.

(2) Interview and References. Once your application is reviewed and your references have been checked, favorable applicants will be contacted for an interview. Please note that more than one interview meeting may be necessary.

(3) Observation. We want to ensure that you are a fit for the Power In Motion Gymnastics & Fitness (PIMG&F) family and we want PIMG&F to be a fit for you. For this reason, as a potential PIMG&F employee, you will be asked to familiarize yourself with our gym and observe current PIMG&F employees over a one week time period. We believe this will provide you with the knowledge to base a decision on what YOU may be looking for in work environment. Be advised that this is a time that you will be spending at the gym to simply observe, ask questions and see if this is the right environment for you. You will be paid minimum wage to cover your time during the observation period. At the end of this period, we will meet with you to review your observations and discuss our mutual agreement for the continuance of the employment process.

(4) Training. Upon agreement, you will be invited to join and assist some of our classes with the main coaches guiding you. During this phase, you are being paid a minimum wage to cover your time being trained. It is your responsibility to apply yourself and show us that you are fit to handle this great responsibility in a safe, fun and productive manner for the children.

(5) Probation. Once you have demonstrated your abilities and most importantly your positive personality you will be officially hired on a probation basis for 90 days. During this time your performance, attendance and behavior will be carefully monitored by the management and selected PIMG&F team members. Objectives will be set for your probation period. You will be required to observe our training videos and keep a log. You will be expected to ask questions and show interest to improve your skills. You will be required to obtain the appropriate certifications such as USAG Membership, USAG Safety Certification, KAT, and First Aid Certification during this time. You will be reimbursed 50% of this cost upon proof of certification.

(6) Official Staff Member. After the 90 day probation period, a review meeting will be held with you. Upon satisfactory review and demonstrated compliance of PIMG&F philosophy and culture, you will be officially hired. I congratulate you for embarking on what could be a truly gratifying experience in your coaching career. You could be part of an exceptional team that is changing and enhancing children's lives every day. If you have set high standards for yourself and have a desire to grow as an instructor and educator, PIMG&F is the right place for you. Your technical background as a gymnast or as a high-level coach are important, but PIMG&F is looking for something even greater. We are looking for inspiring character, a friendly personality, and what you can bring to our Power in Motion Gymnastics & Fitness team. We believe that skills and techniques can be learned but, the right personality and attitude towards coaching cannot be taught. This is not a responsibility that can be taken lightly. Which is why we will only select the few that have a strong desire to be super teachers and develop children from the inside out. Outgoing personalities, warmth, friendliness, and a desire to serve are essential qualities for Power in Motion Gymnastics & Fitness employees and what makes our team so great to be a part of. At the end of each day our clients go home with only their memories of the way they were treated here at Power in Motion Gymnastics & Fitness. PIMG&F is looking for a special group of people that understand and support the same vision. If you believe that you are the enthusiastic, fun, caring and hungry-to-learn type of person then Power in Motion Gymnastics & Fitness is looking for you.

Amber Williams

President of Power in Motion Gymnastics & Fitness

EMPLOYMENT APPLICATION

Pre-Employment Questionnaire

An Equal Opportunity Employer



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TODAY'S DATE

PERSONAL INFORMATION

Last Name: _____ First Name: _____ MI: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work/Cell: _____ E-mail: _____

Social Security #: _____ Are you 18 years or older: Y N

Are you a Citizen of the United States? Y N If not, can you produce documentation showing eligibility to work? Y N

How did you find out about Power in Motion Gymnastics? _____

Person we should contact in case of an Emergency:

Name: _____ Relationship: _____ Phone: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____ Phone: _____

POSITION APPLYING

Positions Applying for: Office Coaching (Pre-school Recreational Dance Team)

If other please specify: _____ Ages you would like to teach _____

Part-time Full-time Pay range expected: \$ _____

Date you can start: ____/____/____

How many hours per week do you desire? _____

Are you currently employed? Y N

Have you ever applied to Power in Motion Gymnastics before? Y N When: ____/____/____

Check off areas you are currently certified in:

USAG Safety First Aid Certified CPR Certified KAT MELPD Preschool FUNDamentals

Please list any special skills we should know about? _____

AVAILABLE TO WORK:

	From:	To:
Mon. <input type="checkbox"/>		
Tues. <input type="checkbox"/>		
Wed. <input type="checkbox"/>		
Thur. <input type="checkbox"/>		
Fri. <input type="checkbox"/>		
Sat. <input type="checkbox"/>		
Sun. <input type="checkbox"/>		

I CANNOT be flexible with my schedule.

GYMNASTICS/ DANCE BACKGROUND

Have you ever done gymnastics/ dance? Y N Where? _____

Have you competed as a gymnast/ dancer? Y N What was your highest competitive level/ranking? _____

Have you ever coached gymnastics/ dance? Y N Where? _____

Check off what you have coached? Parent&Tot Pre-School Recreational Team Adult Cheer Dance Camps

BD Parties Sleepover What other activities have you coached? _____

Are you Safety Certified by USAG? Y N Expiration Date: ____/____/____ If No, were you ever certified? Y N What Year: ____

Do you have a USAG Pro number? Y N USAG#: _____

Have you ever been KAT certified? Y N Expiration Date: ____/____/____

Have you ever attended National Congress? Y N Where? _____

Have you ever attended any other seminars? Y N Where? _____

What were the topics of the seminars? _____

EDUCATIONAL BACKGROUND & INTEREST

HIGH SCHOOL School Name: _____ School Location: _____ Number of years completed: _____ Did you graduate? <input type="checkbox"/> Y <input type="checkbox"/> N Degree / diploma earned: _____	COLLEGE/ UNIVERSITY School Name: _____ School Location: _____ Number of years completed: _____ Did you graduate? <input type="checkbox"/> Y <input type="checkbox"/> N Degree / diploma earned: _____	OTHER (if needed) School Name: _____ School Location: _____ Number of years completed: _____ Did you graduate? <input type="checkbox"/> Y <input type="checkbox"/> N Degree / diploma earned: _____
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REFERENCES

Please give us the names of three persons NOT related to you, whom you have known for at least one year

Name: _____ Relationship: _____ Years known: _____ Phone: _____

Name: _____ Relationship: _____ Years known: _____ Phone: _____

Name: _____ Relationship: _____ Years known: _____ Phone: _____

FORMER EMPLOYER INFORMATION - Start with your Last Employer.Are you currently employed? **Y** or **N**

Company Name: _____ Contact Person: _____ Phone: _____

Job Title: _____ Describe Duties and Responsibilities: _____

Date Started (MM/YY) _____ Date Ended (MM/YY) _____ Hours Worked per week: _____ Salary Hourly Amount: \$ _____

Address: _____ City: _____ State: _____ Zip: _____

Reason for Leaving: _____ I'm currently employed at this company, please DO NOT contact.

Company Name: _____ Contact Person: _____ Phone: _____

Job Title: _____ Describe Duties and Responsibilities: _____

Date Started (MM/YY) _____ Date Ended (MM/YY) _____ Hours Worked per week: _____ Salary Hourly Amount: \$ _____

Address: _____ City: _____ State: _____ Zip: _____

Reason for Leaving: _____ I'm currently employed at this company, please DO NOT contact.

Company Name: _____ Contact Person: _____ Phone: _____

Job Title: _____ Describe Duties and Responsibilities: _____

Date Started (MM/YY) _____ Date Ended (MM/YY) _____ Hours Worked per week: _____ Salary Hourly Amount: \$ _____

Address: _____ City: _____ State: _____ Zip: _____

Reason for Leaving: _____ I'm currently employed at this company, please DO NOT contact.

Company Name: _____ Contact Person: _____ Phone: _____

Job Title: _____ Describe Duties and Responsibilities: _____

Date Started (MM/YY) _____ Date Ended (MM/YY) _____ Hours Worked per week: _____ Salary Hourly Amount: \$ _____

Address: _____ City: _____ State: _____ Zip: _____

Reason for Leaving: _____ I'm currently employed at this company, please DO NOT contact.

PHYSICAL / HEALTH RECORD

Do you have any physical limitations that preclude you from performing any work for which you are being considered? Y N

If YES, please describe: _____

At Power in Motion Gymnastics & Fitness, teaching physical education skills to children or generally supervising children in a physical environment sometimes requires quick or unexpected movements including lifting or catching (“spotting”) children weighing up to 150 lbs. or more. Additionally, teaching positions also often require lifting and adjusting heavy sports apparatus, or if working in office or food areas, lifting of heavy boxes up to 100lbs.

“I am able to perform the physical requirements of the position(s) for which I applied without jeopardizing my safety or the safety of Power in Motion Gymnastic’s students, clients, guests, coworkers or others. I have read and agree to the statements above.”

Initial here:

PERSONAL

Why did you choose to apply at Power in Motion Gymnastics instead of another gym?

Why should Power in Motion Gymnastics consider your application?

What do you think you will bring and add to Power in Motion Gymnastics that would benefit our gym?

Explain a little about yourself and why you feel you would make a great team member at Power In Motion Gymnastics & Fitness.

What hard skill can you demonstrate now?

What would you do if you saw an employee stealing?

What would you do if a kid was crying?

At Power in Motion Gymnastics & Fitness, we believe in building strong relationships. However, despite best intentions, sometimes business relationships do not work out and that is why all employment at Power in Motion Gymnastics & Fitness is AT WILL which means that either party, the employee or the Company, can terminate employment at any time, with or without notice and with or without reason.

Initial here:

CRIMINAL BACKGROUND

Have you ever been convicted of anything other than traffic violations? Y N If YES, please explain: _____

PIMG&F's number one concern is to provide a safe and happy environment for its students. Please know, Power in Motion Gymnastics & Fitness performs background checks on all employees.

I understand and agree that the Company will administer background checks on me, and my initial and continued employment is conditional upon the results of these checks.

I authorize these investigations and release PIMG&F and all parties from all liabilities for any damage that may result from furnishing same. I have read and agree to the statement above

Initial here:

UNDERSTANDING & AGREEMENT

I have read and understand the procedures of employment at PIMG&F? _____ Y N

I have read and understand the phases of employment at PIMG&F? _____ Y N

I have read and understand the qualifications and requirements for employment at PIMG&F? _____ Y N

I have read and understand the required professional certifications for employment at PIMG&F? _____ Y N

I have read and understand the procedures during training phases at PIMG&F? _____ Y N

I have read and understand that I will be given minimum wage during the initial observation at PIMG&F? _____ Y N

I have read and understand that I will be given a wage if I can perform my job description independently at PIMG&F? _____ Y N

I have read and understand that I may not have visible tattoos while working at PIMG&F? _____ Y N

I have read and understand that I may not have visible unorthodox piercings such as nose, eyebrows, lips, tongue and belly while working at PIMG&F? _____ Y N

CERTIFICATION TO ACCURACY AND UNDERSTANDING OF TERMS IN PIMG&F APPLICATION

"I certify that the facts contained in this application or during the interview are true and complete to the best of my knowledge and understand that, if employed, false, incomplete and misleading statements on this application or during interview shall be grounds for immediate dismissal. I have read and agree to the statement above."

Initial here:

"I authorize investigation of all statements contained herein and references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liabilities for any damage that may result from furnishing same to you. I have read and agree to the statement above."

Initial here:

"I understand that if I am hired my continued employment is contingent upon my successful performance during a 90 day introductory period. I also understand and agree that, if hired my ongoing employment will be AT WILL for no definite period and may, regardless of the date of employment or my wages, be terminated at any time with or without any prior notice or reason. I have read and agree to the statement above."

Initial here:

"I understand and agree with the phases of employment and the application process set forth in this application. I understand that I am required to join PIMG&F with the qualifications, experience and certifications set forth in the application packet. If I am not certified and do not meet the qualification criteria, I may obtain the required knowledge and experience from the PIMG&F training staff at no charge and I understand that I will receive minimum wage for my compensation during such period. This includes observing and joining other staff during their regular class times. Your compensation will begin once you are able to control and perform your job description independently on your own. If given a chance to be employed for the introductory period, I agree to study hard and improve my knowledge to fit in to PIMG&F culture and system of operation. I agree to be prepared for any examinations that may be set forth at any time during my employment and understand that my lack of or unsatisfactory results to any such test, whether in writing, oral or in practice, will subject me to probations and possible termination. I have read and agree to the statement above. "

Initial here:

"My signature below certifies to the fact that I have read and understood all the information presented to me under this application packet, and by applying I am in accordance with the policies and procedures of PIMG&F as set forth in this application and the staff manuals. I have read and agree to the statements above. "

Initial here:

PRINT NAME: _____

SIGNATURE: _____ **Date** _____